

Quality Systems for Companies

Evolution from Good to Great

Thursday, August 10, 2017
SoDak Labs, Brookings, SD

What You Will EXPERIENCE In The workshop:

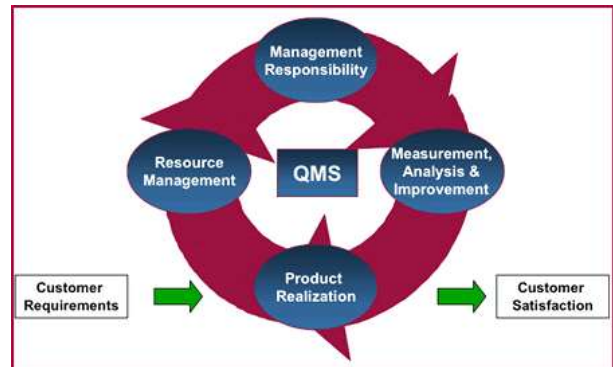
- A thorough understanding of a Quality Management System
- Hands on creation of documents
- A "Live" Management Review session

Who Should Attend:

Managers, Quality Assurance, Customer Service

Topics Covered:

- ❖ Quality Management System Triangle
 - Quality System Manual
 - Quality System Procedures
 - Standard Operating Procedures and Work Job Instructions
 - Quality Records
- ❖ MOCK Management Review to see how all the pieces of a quality system work together
- ❖ The Big Five
 - Quality Objectives and Monitoring
 - Corrective Actions
 - Management Review
 - Audits of Quality System
 - Customer Feedback
- ❖ How to Implement a Quality System
 - Plan – Who, What, When, Determine Quality Policy and Objectives
 - Do- Write processes and quality records
 - Check – Implement parts of quality system
 - Act – Review implementation of quality system, Management Review, Audit, Corrective Actions



GO HOME WITH THE TOOLS TO CREATE GREATNESS!

This workshop covers the basics to implementing a quality system. Learn how to create or improve your quality manual, procedures, work job instructions and quality records. Fee of \$100 covers all materials and noon lunch.

Instructor: Kalyn Brix is a Certified Quality Auditor (CQA), Registered Genetic Technologist, Agronomist, RMI, RST, and has over 25 years of experience in seed testing, specializing in genetics and quality.



Quality Systems, August 10

Please register before **Saturday, August 5th**. Three ways to register:

- (1) Online at www.SoDakLabs.com/home/workshops (2) Fax this form to: 605-692-2756
(3) Call Joyce Kindall at 605-692-2758

NAME: _____

PHONE: _____

COMPANY: _____

EMAIL: _____

Check Bill My Account Credit Card (Call Joyce with info)

